



FREMONT UNION HIGH SCHOOL DISTRICT PAYMENT INFORMATION IN INFINITE CAMPUS



*Creating an on-line payment account, editing payment information
and viewing payment history in Infinite Campus.*

*Nutrition
Services*

CREATING A PAYMENT ACCOUNT

Parents/Guardians may make payments to students' food service accounts through the **Infinite Campus Parent Portal**. To do so, please follow the following steps:

1. Do you have an Infinite Campus Account?

If NO, please contact your school office.

If YES, please **log into** your Infinite Camus account.

2. Where do I go to view and add money to my Food Services Account?

The Food Service tool is available in the outline on the left.

ACCOUNT NAME	ACCOUNT #	BALANCE
Christian Abram	9	\$14.50 >
Amy Abram	10	\$0.00 >
Phillip Abram	11	\$50.00 >

Pay

3. How do I add money to my Food Services Account?

- a. Select **Pay**.
- b. Enter the amount you would want to add in the **Amount** field. If a box is not available for you to enter an amount, your account may not be active and you may need to contact your school.
- c. Select **Add to Cart**

ACCOUNT NAME	ACCOUNT #	BALANCE	AMOUNT
Christian Abram	9	\$15.50	<input type="text" value="\$10.00"/>

- d. Select **My Cart**. The Checkout Screen displays.
- e. Select the **Payment Method** you want to use and enter an **Email Address for Receipt** (*optional*).
- f. Select **Submit Payment**.

4. How do I view what I have purchased?

To see a list of items that you have purchased, select your account name. A screen displays with all of your account's details, including any deposits or adjustments.

Food Service

ACCOUNT NAME	ACCOUNT #	BALANCE
Christian Abram	9	\$15.50 >

[Pay](#)

Christian Abram

Time Frame
 Last 7 Days ▾

Totals for selected time frame

Current Balance:	\$15.50	Starting Balance:	\$0.00
Money In:	\$21.00	Money Out:	\$5.50

05/13/2019

Deposit	+\$20.00
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05/15/2019

Student Lunch	\$3.50
Cheps	\$1.00
Juice	\$1.00

05/15/2019

Deposit	+\$1.00
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[BALANCE ADJUSTMENT](#)

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